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Historical Collection

ONTARIO

DEPARTMENT OF EDUCATION

THE 1966-67 PROVISIONS WITH RESPECT

to

EMPLOYMENT OF SECONDARY SCHOOL TEACHERS,

Certification,

and

THE SUMMER SCHOOLS OPERATED

by the

ONTARIO COLLEGES OF EDUCATION IN 1966

PREFACE

The following policy changes have been announced by the Honourable William G. Davis, Minister of Education.

1. NUMBER OF OPTIONS REQUIRED AT ONTARIO COLLEGES OF EDUCATION IN THE COURSE LEADING TO THE INTERIM HIGH SCHOOL ASSISTANT'S CERTIFICATE, TYPE B.

At one time, many teachers in Ontario secondary schools were required to teach three or more subjects. With increased enrolments and the development of larger secondary schools, few teachers now instruct in more than two subjects. Accordingly, a decision has been reached to require student teachers in College of Education courses to take special preparation for teaching in two subjects instead of three. This reduction will permit more intensive preparation in the curriculum, principles, and procedures of teaching the subjects selected from Grades 9 to 13 and also some preparation for teaching Grades 7 and 8 in certain fields.

Details of the new policy which has been approved and which will come into effect on July 1, 1966, are as follows:

- (a) Students at Ontario Colleges of Education will be required to select **two** options, provided that at least **one** option is selected from English, French, Français, Geography, Greek, History, Latin, Mathematics, Science, Agriculture, Biology, Chemistry, Physics.
- (b) The second option may be one of those already named in (a) above or one option selected from Art, Commercial, Economics, Elementary School, Geology, Guidance, Home Economics, Industrial Arts, German, Italian, Russian, Spanish, Music (Instrumental or Vocal), Physical and Health Education, Political Science, Psychology and Sociology, School Librarianship, Theatre Arts.
- (c) Notwithstanding (a) and (b) both options may be taken in Commercial.
- (d) With permission of the Dean or Council of the College a student may take a third option from those already named, or a graduate or undergraduate course related to one of his other options in another division of the university provided that suitable arrangements can be made with the university department concerned.

2. LETTERS OF STANDING (SECONDARY) (EFFECTIVE IMMEDIATELY)

A Letter of Standing will be granted to a university graduate from any part of the world, who can meet the following conditions:

- (a) that his university transcripts indicate that the holder has met the academic requirements applicable to Ontario graduates;
- (b) that his professional training fulfils the requirements made in Ontario;
- (c) that a candidate from outside of Canada may be required to meet the Special Committee in the Department of Education;

- (d) that he is either a Canadian citizen or a British subject with landed immigrant status, or is able to produce evidence that he has filed with a Canadian Court of Citizenship a Declaration of Intention to become a Canadian citizen.

3. EXTENSION OF JURISDICTION OF ONTARIO BASIC TEACHING CERTIFICATES (ELEMENTARY AND SECONDARY)

- (a) The holder of a Permanent Elementary School Teacher's Certificate, Standard 4, may, upon accepting a contract from a board to teach in the grades of a secondary school, be granted an Interim High School Assistant's Certificate, Type B.
- (b) The holder of a Permanent High School Assistant's Certificate may, upon accepting a contract from a board to teach in the grades of an elementary school, be granted an Interim Elementary School Teacher's Certificate, Standard 4.
- (c) It is expected that most of such transfers will take place in the general range of Grades 7 to 10. Persons transferring beyond this range will be counselled regarding summer courses which may be helpful to them in adjusting to their new duties.

4. CITIZENSHIP AS A REQUIREMENT FOR TEACHING IN ONTARIO

- (a) Admission to the Teaching Profession in Ontario

An applicant for admission to an Ontario College of Education, or an Ontario Teachers' College, or an applicant for a Letter of Standing, must submit evidence that he is a British subject with "landed immigrant" status or a Canadian citizen or has filed a Declaration of Intention to become a Canadian citizen.

Effective January 1, 1966, an applicant for admission to the teaching profession in Ontario who is not a British subject with "landed immigrant" status or a Canadian citizen must register the Declaration of Intention to become a Canadian citizen at a Court of Canadian Citizenship. The Declaration of Intention form may be obtained from a local Court of Canadian Citizenship or by writing to Court of Canadian Citizenship, 55 St. Clair Avenue East, Toronto, Ontario. For the registration fee, which is \$2.00, the Court will issue an official receipt which will be accepted as evidence that the applicant has filed the required Declaration.

- (b) Letters of Permission (Effective Immediately)

Where a school board applies to the Department of Education for a Letter of Permission to employ a person who does not hold a certificate valid in Ontario, such person is not required to submit evidence that he is a British subject or a Canadian citizen nor is he required to file a Declaration of Intention to become a Canadian citizen. He should, however, submit to the board evidence that he has obtained "landed immigrant" status.

A. EMPLOYMENT OF SECONDARY SCHOOL TEACHERS

1. During the year 1966, the Department of Education will not impose any restrictions regarding dates for advertising vacant teaching positions. Advertisements for secondary school teachers' positions for the school year 1966-67 shall be inserted for at least three days in a newspaper having a provincial circulation, and shall indicate the salary schedule and the subjects and grades to be assigned to the teacher.
2. On March 11, standings of student teachers will be made available by the Colleges of Education, interviews with student teachers may be arranged, and contracts negotiated.
3. On or after Friday, April 1, contracts may be made with applicants willing and eligible to attend the first summer course of secondary school teacher training in 1966, provided that the positions have been advertised under the conditions of Section 1 above, and no applicants are available for contract under Sections 1 and 2.

A contract made before April 1 with such an applicant will not be recognized as valid by the Department of Education.

4. Positions vacant on April 1 and positions held in 1965-66 by unqualified persons who cannot report satisfactory progress towards professional qualification by September 1966 must be advertised on April 1 if not advertised earlier. If no applicant is available under Sections 1-3 above by April 29 and a further advertisement after April 29 fails to bring a satisfactory response from a person whom the Department of Education will support, a board may request a Letter of Permission on behalf of an unqualified person.

NOTE (i) It is confidently expected that teachers, applicants for teacher training, and school officials will adhere professionally to the conditions of contract negotiation given above.

(ii) Positions of teachers who have completed the first summer course in any required sequence of summer course training for secondary school teachers and are proceeding successfully at every opportunity towards full qualification need not be advertised. However, new Letters of Permission must be requested on their behalf if they will not hold basic certificates by September, 1966.

(iii) After advertising in the prescribed manner without success, boards may apply for Letters of Permission on behalf of certificated teachers who are required to teach subjects not covered by their certificates.

Teachers of Commercial subjects who are proceeding to vocational certificates in limited fields of commercial work must not be asked to teach other commercial subjects for which they have no background or training. It is essential that these teachers be given a clear understanding of the subjects for which they will be responsible on a full-time basis before contracts are signed.

Acting principals and vice-principals of secondary schools who have not been accepted for the Principals' Course in 1966 and acting heads of departments must also be covered by Letters of Permission.

- (iv) Boards should be informed that not more than three Letters of Permission for uncertificated teachers, no matter how competent they may be, will be issued unless steady progress is being made towards certification. When a second or third request is made on behalf of an unqualified person, clear evidence of recent progress and future intentions should be stated on Form 703 (reverse side of Form 700).
 - (v) If a school is unable to obtain the services of at least one teacher who is fully qualified in commercial subjects and who holds a High School Assistant's Certificate, it must not introduce Grade 10 of the Business and Commerce Branch.
 - (vi) Sections 5 (f) and (g) below will not apply to elementary-school teachers who apply for the course in Physical Education listed in Section 7 of Part B of this memorandum.
 - (vii) Boards and applicants are reminded that persons employed in provincial schools on interim or temporary certificates shall be either Canadian citizens, British subjects with landed immigrant status, or persons who have filed a Declaration of Intention to become a Canadian citizen. These restrictions do not apply to teachers who are on a Letter of Permission.
5. Instructions re engagement of persons eligible to attend a first summer course leading to a basic secondary school teaching certificate:
- (a) The secondary school board advertises in accordance with policy outlined in Section A3 above.
 - (b) A tentative contract is made on or after April 1 and Form 700 (the request for a Letter of Permission) and the Statement of Applicant, completed and signed by the applicant, are sent by the Secretary of the Board to the Department of Education. An applicant for a course leading to a vocational or occupational certificate must, before a Letter of Permission will be issued, include also a statement from a College of Education which indicates that his qualifications and experience have been approved as sufficient for admission.
 - (c) The Department issues a Letter of Permission to the secondary school board and a copy is sent to the College of Education, which the student will attend.
 - (d) The board and the applicant sign a firm contract.
 - (e) According to the area in which he resides (See B2 (iii)), the applicant applies immediately to the Registrar, Ontario College

of Education, 371 Bloor Street West, Toronto 5, or to the Associate Registrar, Althouse College of Education, 1137 Western Road, London, for admission to the course, **enclosing his copy of the contract**. If the applicant has met all admission requirements, a Letter of Acceptance is sent to him from the College of Education. If he is not accepted, or is admitted and does not attend, the Letter of Permission is cancelled. **The closing date for applications is June 1.**

- (f) Upon successful completion of the first summer course, the teacher-in-training receives a Temporary Secondary School Teacher's Certificate. If he attends but does not complete the course successfully, the Letter of Permission issued for his admission to the first summer course may be considered valid for the designated school year, provided that the board wishes to retain his services.
- (g) An applicant under contract to teach in Grades 9-10 of an Ontario elementary school or in Grades 9-13 of an Ontario private school shall submit before June 1 his copy of the contract with his application to the College of Education which he will attend. An applicant who completes the summer course and, in the following school year, teaches in Grades 9-10 of an elementary school or exclusively in uninspected grades of a private school shall, before October 31, send a request through his principal to the provincial inspector assigned to the district, in order that he may be admitted to a second course in 1967.

B. COURSES LEADING TO TEACHING CERTIFICATES VALID IN ONTARIO SECONDARY SCHOOLS

1. THE REGULAR WINTER COURSES

(i) The regular courses (September to May) at the College of Education, University of Toronto, and at the Althouse College of Education, University of Western Ontario, will provide instruction and practice teaching leading to the Interim High School Assistant's Certificate (Type B or Type A); the Interim Vocational Certificate (Type B or Type A); the Interim Occupational Certificate (Type B or Type A); and supplementary certificates in certain subjects. Courses leading to Interim Intermediate and Specialist Certificates in Industrial Arts will be offered at the College of Education, University of Toronto, only.

(ii) The conditions of admission are stated in the Calendars of the respective Colleges. Applications for the regular courses in September should be addressed to the College which the candidate plans to attend.

2. INITIAL SUMMER COURSE

(i) A special eight-week summer course leading to a Temporary Secondary School Certificate will be offered in 1966 at each of Toronto (Ontario College of Education), Kingston (Queen's University) and London (Althouse College of Education), commencing July 4 (9.00 a.m.) and ending on August 26.

(ii) The same type of course will be given at all three centres, except as noted in (vii) and (viii) below.

(iii) Candidates for this course shall attend the College indicated for the area in which they reside, as follows:

The Althouse College of Education, London

Brant, Bruce, Elgin, Essex, Grey, Haldimand, Huron, Kent, Lambton, Lincoln, Middlesex, Norfolk, Oxford, Perth, Waterloo, Welland, Wellington.

The Ontario College of Education, Kingston

Carleton, Dundas, Durham, Frontenac, Glengarry, Grenville, Hastings, Lanark, Leeds, Lennox, Northumberland, Peterborough, Prescott, Prince Edward, Renfrew, Russell, Stormont, Victoria, Algoma, Cochran, Kenora, Manitoulin, Nipissing, Rainy River, Sudbury, Thunder Bay, Timiskaming.

The Ontario College of Education, Toronto

Dufferin, Halton, Ontario, Peel, Simcoe, Wentworth, York (including Metropolitan Toronto), Muskoka, Parry Sound.

Not later than June 1, candidates for London should submit their applications to the Associate Registrar, Althouse College of Education, London, and candidates for Kingston and Toronto should submit their applications to the Registrar, Ontario College of Education, Toronto.

(iv) The conditions of admission to the Initial Summer Course will be the same as those listed in the calendars of the respective Colleges of Education for the Regular Winter Course, 1966-67.

(v) In each initial course a candidate will be required to select two options from the following: English, Français or French, Geography, German, History, Latin, Mathematics, Physical Education, Science, and Spanish. In addition, candidates will take professional courses in administration, educational psychology, history and philosophy of education as prescribed by the College concerned.

Prospective teachers of Commercial Subjects may select as their two options a double option in Commercial Subjects. University graduates without commercial skills who choose a double option of Commercial Subjects may receive credit for seven of the ten subjects required for the Intermediate Certificate in Commercial Subjects at the end of the sequence of Initial and Completing Courses, in addition to the Interim High School Assistant's Certificate, Type B. University graduates, who have the necessary university credits in Commercial Subjects, or who hold a four-year Commercial secondary-school diploma, or who qualify and pass tests before the course commences, may receive credit for all ten subjects required for the Intermediate Certificate.

Home Economics may be substituted (by applicants who have not selected a single option in Commercial Subjects or Physical Education) for one of the eleven subjects aforementioned, on condition that an applicant for Home Economics has fifteen credits (five full courses) in the subject in her university course. Candidates choosing the options of Commercial Subjects, Home Economics or Physical Education will be considered qualified in that subject if they are successful in the summer courses, teach

satisfactorily and proceed at their earliest opportunity to obtain the necessary certificate.

(vi) Candidates who have chosen the option of Home Economics or Physical Education and who are successful in the Completing Course the following summer may receive, in addition to the Interim High School Assistant's Certificate, Type B, standing in the supplementary subject as indicated in the Calendars of the Colleges of Education.

(vii) The choice of Home Economics as an option will be available at Toronto and London.

(viii) The choice of Français, German, and Spanish as options will be available at Toronto only. German and Spanish may be chosen only by candidates who have the academic qualifications for the High School Assistant's Certificate, Type A, or who have been engaged to teach the subject.

3. SPECIAL COURSE FOR VOCATIONAL TEACHERS OF TECHNICAL SUBJECTS

The first summer session of a two-summer sequence of training for technical teachers will be offered at Toronto and London, according to the candidate's place of residence (See B2 (iii)), in 1966, commencing July 4 (9.00 a.m.) and ending August 19, to persons 45 years of age or under who:

- (i) have Grade 12 Ontario secondary school standing, or the equivalent,
- (ii) have had the prescribed practical trade experience in the field for which they seek professional training,
- (iii) will pass an appropriate trade test, and
- (iv) will undertake in the following summer a second course of professional training of seven weeks duration.

This sequence of professional training will lead to the Interim Vocational Certificate, Type B, in Technical subjects (named).

If an adequate number of graduates of the Food Administration Course of the Ryerson Institute of Technology who, subsequent to their graduation date, have 12 months of experience in the food industry make application, a class will be included under this section.

For detailed information on this course, and the courses for teachers of Occupational Trades in Section 4 below, candidates should address correspondence to:

(a) The Director, Vocational Teacher Education, the College of Education, Toronto,

or

(b) The Associate Registrar, Althouse College of Education, London, in order that Form 702 may be completed before candidates make contracts with boards.

4. (a) SPECIAL COURSES FOR TEACHERS OF DIVERSIFIED TRADES IN OCCUPATIONAL CLASSES (PROFESSIONAL TRAINING)

The first summer session of a two-summer sequence of training for teachers of Occupational Trades will be offered in 1966 at London and Toronto, according to the candidate's place of residence (See B2 (iii)), commencing July 4 (9.00 a.m.) and ending August 19, for persons 45 years of age or under who:

- (i) have Grade 12 Ontario secondary standing, or equivalent,
- (ii) have had adequate practical experience in diversified fields of occupations and trades,
- (iii) will pass the appropriate trade tests, and
- (iv) will undertake in the following summer a second seven-week course in professional training.

This sequence of professional training will lead to the Interim Occupational Certificate, Type B, (Practical Subjects).

4. (b) SPECIAL COURSES FOR TEACHERS OF DIVERSIFIED TRADES IN OCCUPATIONAL CLASSES (PRACTICAL)

These courses form a two-summer sequence, divided as follows:

Part I (Women)—Food Preparation, Food Hygiene, Waitress Training,

Part I (Men) —Rough Carpentry, Trowel Trades, Painting and Decorating,

Part II (Women)—Hospital Services, Retail Sales, Cosmetology,

Part II (Men) —Electric Appliance Repair, Small Engines Maintenance, Service Station Operation.

To these courses may be admitted candidates who:

- (i) hold Elementary School Teachers' Certificates and several years of industrial experience,
- (ii) hold Elementary School Teachers' Certificates and Intermediate Home Economics Certificates,
- (iii) hold Elementary School Teachers' Certificates and Intermediate Industrial Arts Certificates,
- (iv) hold Vocational Certificates.

This sequence of professional training will lead to the Interim Occupational Certificate, Type B, (Practical Subjects).

These courses will be offered in Toronto only, commencing July 4, (9.00 a.m.) and ending August 5.

5. SPECIAL COURSE FOR VOCATIONAL TEACHERS OF COMMERCIAL SUBJECTS (C2)

All Vocational Commercial courses of a two-summer sequence will be offered at **Ottawa** in 1966, commencing July 4 (2.00 p.m.) and ending August 5, leading to the Interim Vocational Certificate, Type B, Commercial, valid for teaching in any secondary school the Commercial subjects named on the certificate. To this five-week course may be admitted applicants, 45 years of age or under, who hold acceptable certificates, diplomas, or degrees as:

- (i) Chartered Accountants, Certified General Accountants and Registered Industrial Accountants, or
- (ii) graduates of the 3-year course in Secretarial Science at an Ontario Institute of Technology, or
- (iii) graduates of accredited universities who wish to qualify as teachers of certain Commercial subjects only.

Applicants who are accepted for this course in specified Commercial subjects, who complete a second summer course in 1967, after one year's successful teaching, will be granted an Interim Vocational Certificate, Type B, Commercial (subjects named), valid for five years. A permanent Vocational Certificate, Commercial (subjects named), may be issued after two years of experience if the quality of the teacher's work has been satisfactory and he has completed half the credits towards an acceptable university degree. Upon completion of the degree the teacher will be eligible to proceed towards commercial specialist status.

Detailed information regarding this course and that listed in Section 6, as well as information regarding examinations, should be obtained immediately from THE DIRECTOR BUSINESS AND COMMERCE DEPARTMENT, ONTARIO COLLEGE OF EDUCATION, TORONTO, in order that eligibility for admission may be established before a contract is made with a board.

6. SPECIAL COURSE FOR VOCATIONAL TEACHERS OF COMMERCIAL SUBJECTS (C3)

All Vocational Commercial courses of a three-summer sequence will be offered at **Ottawa** in 1966, commencing July 4 (2.00 p.m.) and ending August 5, leading to an Interim Vocational Certificate, Type B, Commercial, valid for teaching the Commercial subjects named on the certificate in any secondary school. This course offers training in methodology for the subjects of Typewriting, Office Practice, Shorthand and Marketing, but not for Bookkeeping or Accounting. To this five-week course may be admitted an applicant, 45 years of age or under, who submits the following:

- (i) a Secondary School Honour Graduation Diploma or standing equivalent thereto.
- (ii) a statement satisfactory to the Ontario College of Education from an employer or employers that the applicant has had at least 5 years of acceptable office or merchandising experience, or at least two years'

merchandising experience subsequent to the date of issue of a diploma in Merchandising Administration from an Ontario Institute of Technology,

(iii) evidence that he has fulfilled the admission requirements and has passed a qualifying examination at the Ontario College of Education (examinations will be provided in Shorthand, Typewriting, and Marketing),

(iv) evidence that he has obtained on or after April 1, 1966, a contract with a secondary school board or a contract with an inspected private school to teach the Commercial subjects in which he has passed the qualifying examinations.

If the applicant is successful in his summer courses and his teaching, his Letter of Permission will be renewable upon request once without advertising by the board which employs him. After the third summer course the successful candidate will receive the Interim Vocational Certificate, Type B, Commercial, (subjects named). This certificate will be valid for 5 years. A Permanent Vocational Certificate, Commercial, (subjects named), may be issued after two years of experience if the quality of the teacher's work has been satisfactory and he has completed half of the credits towards an acceptable university degree. Upon completion of the degree the teacher will be eligible to proceed towards Commercial Specialist status.

7. SPECIAL COURSE FOR TEACHERS OF PHYSICAL EDUCATION FOR GIRLS

Letters of Permission to teach Physical Education in a secondary school for the school year 1966-67, may be issued after April 1, on behalf of Ontario female elementary-school teachers who:

(i) hold the Permanent Elementary-School Teacher's (or First Class) Certificate and submit to the Department of Education a Secondary School Honour Graduation Diploma or evidence of standing equivalent thereto,

(ii) are willing to take, in 1966, a special secondary school five-week summer course in Physical Education offered in Toronto by the Ontario College of Education, commencing on July 4 (9.00 a.m.) and ending August 5.

These Letters of Permission will be renewable from year to year upon request of the boards without advertising, on evidence of the teacher's satisfactory work and progress towards an Arts or Science degree by summer work or evening classes following the first year of secondary school teaching. At least one university course per year and at least three courses in every two-year period will be required. When a teacher obtains the Interim High School Assistant's Certificate, Type B, the special summer course in Physical Education mentioned above will be accepted for credit equal to the Intermediate Certificate, Part I, for secondary schools. It will be counted as one unit in Physical Education for elementary schools if the teacher does not finish the degree and returns to teaching in elementary schools.

Elementary-school teachers may not accept positions under the conditions outlined above in Part A before April 1. A teacher under this section

may not be employed by a board unless at least half of the teacher's periods in the week will be devoted to Physical Education (including Health). This fraction of time and the other subjects which she will teach must be carefully set forth in Form 700 by the Secretary of the Board.

Where there is available no fully-qualified applicant or Initial Course applicant choosing Physical Education as an option, the board may employ, on or after April 1, an elementary-school teacher eligible for this special course who has:

(i) attended the Ontario Athletic Leadership Camp at Longford Mills as a secondary school pupil, or

(ii) taken summer course(s) in elementary-school Physical Education prior to January, 1963, and

(iii) been recommended by the elementary-school inspector as a good prospective teacher of secondary school Physical Education.

Provisions for this course are made for the current year only.

8. COMPLETING SUMMER COURSES

- (a) (i) A special Completing Course of seven weeks, consisting of History and Philosophy of Education, Educational Psychology, and further study in two of the three secondary school subjects chosen for the Initial Course, will be given in the summer of 1966 at each of Toronto, Kingston and London. This course will be available to candidates who have completed successfully the Initial eight-week Summer Course of 1965, have taught satisfactorily during the complete school year 1965-66 and have been recommended by the principal and the secondary school inspector concerned. On the successful completion of this course, the candidate may be granted an Interim High School Assistant's Certificate, Type B.

The Completing Course will begin on July 4 (2.00 p.m.) and end on August 19. Applications are submitted to the Registrar of the Department of Education through the principals of the secondary schools on Form 901 in April. Acceptances will be mailed from the Colleges of Education about May 15.

Candidates for the Completing Course in 1966 will attend the College located at the same centre in which they took the Initial Course in 1965.

- (ii) Subject to the conditions stated in (i), candidates who, in 1966, complete successfully the Initial Course will take a Completing Course to be offered at the same centres in 1967 in order that the requirements for an Interim High School Assistant's Certificate, Type B, may be fulfilled.
- (b) (i) Second courses in Technical and Occupational subjects leading to an Interim Vocational or Occupational Certificate will be given in Toronto only, in 1966, commencing on July 4 (9.00 a.m.) and ending August 19. Applications for all second summer courses are to be submitted to the Registrar of the

Department of Education through the principals on Form 901 in April. Acceptances will be mailed from the Ontario College of Education about May 15.

- (ii) Second and third summer courses, where required, in Commercial subjects leading to an Interim Vocational Certificate, Type B, Commercial, will be offered in Ottawa only, commencing on July 4 (1.00 p.m.) and ending August 5. Applications are to be submitted to the Registrar of the Department of Education through the principals on Form 901. Acceptances will be mailed from the College of Education, Toronto, about May 15.
- (iii) Candidates who, in 1966, complete successfully the first Technical, Occupational, or Commercial summer courses and who teach satisfactorily during the complete school year 1966-67 may be recommended by their principal and the secondary school inspector concerned for the second summer course in 1967.

9. SUMMER COURSE FOR TEACHERS WITH PROFESSIONAL TRAINING

A course of six weeks, consisting of School Management and Law and an appropriate pattern of two secondary school subjects chosen from the following: English, Commercial, Français or French, Geography, History, Latin, Mathematics and Science, will commence on July 4 (9.00 a.m.) and end August 12. It will be offered at **Ottawa** only to a candidate who has fulfilled the requirements for admission to the High School Assistant's course, Type B, and

- (i) who, after failing in a completing course or a winter course of a College of Education, has been given permission by the Dean to attend this course with a change of options,
- (ii) who holds an Interim Ontario Elementary School Teacher's Certificate, Standard 4, or
- (iii) who holds a Permanent Elementary School Teacher's Certificate Standard 4 and who does not have a contract with a secondary school board.

NOTE: A person who holds a Letter of Standing valid in high schools or who has a contract with a high school board and holds a Permanent Ontario Elementary School Teacher's Certificate Standard 4 is not required to take further training but may enrol in this course to become more familiar with the methods in the subjects which he expects to teach in high schools in Ontario.

10. TYPE A SEMINARS

A special summer course of six weeks, commencing on July 4 (9.00 a.m.) and ending August 12, for teachers who hold a Permanent High School Assistant's Certificate or an Interim High School Assistant's Certificate Type B, and who possess the necessary academic qualifications to obtain an Interim High School Assistant's Certificate, Type A, (as outlined in Circular 649) will be held as follows:

(i) Type A in Agriculture at Althouse College of Education, London, only.

(ii) Type A in Biology, Chemistry, Chemistry and Biology, English, English and History, Geography, History, Home Economics, Mathematics, Mathematics and Physics, Physical and Health Education (Men), Physical and Health Education (Women), Physics, Physics and Biology, Physics and Chemistry, and Science will be offered **both** at Althouse College of Education, London, and at the Ontario College of Education, Toronto.

Candidates for the courses listed above shall attend in London if resident in the counties of Brant, Bruce, Elgin, Essex, Grey, Haldimand, Huron, Kent, Lambton, Lincoln, Middlesex, Norfolk, Oxford, Perth, Waterloo, Welland and Wellington.

(iii) Type A in Classics, Economics, English and French, English and German, English and Latin, English and Spanish, Français (French Language and Literature), French and German, French and Spanish, Geology, Geology and Geography, Latin and French, Political Science, Political Science and Economics, Psychology and Sociology will be offered (subject to sufficient registration) at the Ontario College of Education in Toronto only.

(iv) Applicants must be considered competent in their special fields of scholarship and teaching by the secondary school inspector concerned on the occasion of his regular visit.

11. COMMERCIAL SUMMER COURSES LEADING TO INTERMEDIATE AND SPECIALIST CERTIFICATES

Special Summer Courses of five weeks, commencing on July 4 (9.00 a.m.) and ending August 5, for teachers who hold an Interim High School Assistant's Certificate, Type B, will be offered at London and Toronto as follows:

Accountancy	Intermediate and Specialist
Data Processing	Intermediate
Marketing and Merchandising	Intermediate and Specialist
Secretarial	Intermediate and Specialist

For the summer of 1966, the course beyond the Intermediate level leading to the Data Processing Specialist Certificate will be offered at **London only**.

12. VOCATIONAL AND OCCUPATIONAL SUMMER COURSES LEADING TO TYPE A CERTIFICATES

Special Summer Courses of five weeks, commencing on July 4 (9.00 a.m.) and ending August 5, leading to:

- (i) Part I of a two-summer sequence leading to the Interim Vocational Certificate, Type A, will be offered at London only,
- (ii) Part II of the Interim Vocational Certificate, Type A, and
- (iii) Parts I and II of the Interim Occupational Certificate, Type A, (Practical) will be offered at Toronto only.

13. HOME ECONOMICS SUMMER COURSE

- (a) Special courses of five weeks leading to the Interim Intermediate Home Economics Certificate (Pts. I, II and IV) will be offered in 1966 at Toronto only, commencing on July 4 and ending August 5. Applicants who hold an Ontario Elementary School or High School Assistant's Certificate are eligible.
- (b)
 - (i) A special course of six weeks leading to the Interim Intermediate Home Economics Certificate will be offered in 1964 at Toronto only, commencing on June 29 (2.00 p.m.) and ending on August 7.
 - (ii) Applicants must hold a Permanent High School Assistant's Certificate or an Interim High School Assistant's Certificate, Type B.
 - (iii) Admission to this course is restricted to teachers who submit evidence of graduation with a standing of at least 60% in Home Economics in the final year of a university course approved by the Minister of Education. The transcript must include 5 full courses (or 15 credits) in Home Economics taken as a regular subject of study.

14. INDUSTRIAL ARTS SUMMER COURSES

The following courses of five weeks, commencing July 4 (9.00 a.m.) and ending August 5, will be offered at Toronto only:

- (a) Part I of a three-summer sequence, leading to the Intermediate Certificate, if sufficient candidates are accepted.
- (b) Part II of a three summer sequence, leading to the Intermediate Certificate, for candidates who passed Part I in 1965.
- (c) Parts I and II of a three summer sequence leading to the Interim Specialist Certificate.

To Part I will be admitted candidates who:

- (i) hold an Intermediate certificate,
- (ii) have taught Industrial Arts successfully for one year, as confirmed by the inspector concerned, and
- (iii) have eight Grade 13 credits (2 of which shall be English).

To Part II will be admitted candidates who have passed Part I successfully.

For further information about these courses and for application forms, candidates should write to the Director of Industrial Arts, Ontario College of Education, 371 Bloor Street West, Toronto 5.

15. SPECIAL COURSES IN SCHOOL LIBRARIANSHIP

Courses of six weeks leading to the Intermediate Certificates, Part I, Part II and to the Specialist Certificate in School Librarianship will be offered in 1966 at Toronto only, commencing on July 4 (9.00 a.m.) and ending August 12. Details of these courses may be obtained from the Principal of the School Librarianship Summer Courses, Ontario College of Education, Toronto.

16. SUMMER COURSES IN HEALTH AND PHYSICAL EDUCATION

Courses of five weeks leading to Part I and Part II of the Intermediate Certificate (boys or girls) will be offered in Toronto only, commencing on July 4 (9.00 a.m.) and ending August 5.

Courses of six weeks leading to the Specialist Certificate (boys or girls) will be offered in Toronto only, commencing on July 4 (9.00 a.m.) and ending August 12.

Application forms may be obtained from the Principal of Physical Education Summer Courses (boys or girls), Ontario College of Education, Toronto.

17. THEATRE ARTS SUMMER COURSE

A special course of six weeks, commencing on July 4 (9.00 a.m.) and ending August 12, leading to the Theatre Arts Certificate, will be offered in Toronto only, if there is a sufficient demand. This course will provide instruction in play selection, production and stagecraft and the history of the theatre. It will also include workshop sessions in voice production, pantomime, role-playing and stage techniques. Details of this course and application forms may be obtained from the Principal of Theatre Arts, Summer Courses, Ontario College of Education, Toronto 5.

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- NOTE: (i) Except as required in Sections 8 and 10 of Part B, applications for all summer courses in this Circular must reach the College of Education concerned by **June 1**. Blank application forms may be obtained from the College.
- (ii) Applicants for enrolment in first summer courses who do not hold any elementary or secondary school teaching certificate in Ontario must submit
- (a) a birth certificate;
 - (b) if not a Canadian Citizen or British Subject with landed immigrant status, evidence that he has filed with a Canadian Court of Citizenship a Declaration of Intention to become a Canadian Citizen.
- (iii) Applicants who are university graduates must supply an original transcript and a duplicate copy showing details of the undergraduate course and proof of an acceptable degree.
- (iv) Applicants for all first summer courses of training to teach in secondary schools must fulfil the conditions of Part A. No understanding, verbal or otherwise, will be recognized as valid if reached between a prospective, first-summer-course teacher and a board or its officials before April 1.
- (v) Applicants for first summer courses who are seeking positions in Grades 9 or 10 of elementary schools or in any grades of inspected private schools must be careful to fulfil the conditions of Section 5 (g) of Part A.

H. E. ELBORN,
Assistant Deputy Minister.

TORONTO, February 1, 1966.



ONTARIO

STATEMENT OF APPLICANT

FOR ADMISSION TO FIRST SUMMER COURSE AT A COLLEGE OF EDUCATION

(To be sent by the applicant to the Secretary of the Board concerned who is to attach it to Form 700)

Candidates of the Initial Course will complete this section

- (a) This is to certify that I hold a degree from
(Name of University)

and that I will apply for admission in 1966 to the Initial Summer Course leading to an Interim High School Assistant's Certificate at
Kingston, London, or Toronto

NOTE: An applicant for the Initial Summer Course must apply for admission to the summer course centre which corresponds with his home address (See Part B, Section 2 (iii)).

Candidates of the Special Course for Teachers of Girls' Physical Education will complete this section

- (b) This is to certify that I hold a Permanent Elementary-School Teacher's (or First Class) Certificate, No. and a Secondary School Honour Graduation Diploma, or equivalent, and that I will apply for the Special Course for teachers of Girls' Physical Education at Toronto.

Candidates of the Technical, Vocational, Commercial, Occupational Courses will complete this section

- (c) This is to certify that my qualifications and experience have been approved for admission to a College of Education as shown on the enclosed form for a course in subjects at
(Technical, Vocational, Commercial, London, Toronto or
or Occupational) Ottawa (C2 or C3 Commercial Subjects)

NOTE: The Occupational Course (Practical) for persons who hold basic teaching certificates will be offered only at Toronto and the course for Vocational Teachers of Commercial Subjects will be given only at Ottawa.

that I agree to attend the course if the
(Secondary School Board)

obtains a Letter of Permission and engages me under contract, subject to the acceptance of my application for the course.

Date 19

Signature of Applicant

Home Address of Applicant

County or Territorial District

